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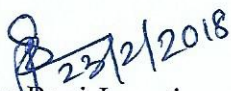
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### **A 5 Day Reports on Workshop on “Basic computing skills” by Department of IT**

Like previous year, Department of IT has taken initiative to organize a workshop program in the institution especially for six semester students to enhance their practical knowledge about the use and benefits of computers. The main goal of this literacy program is to capacitate our students enhancing basic computer knowledge so that they are ready for real life challenges in the field of technical life.

Computer literacy has become an integral part of our lives now a day. Computer literacy can empower in all walks of life to seek, evaluate, use and create information effectively to achieve their personal, social, occupational and educational goals. But starting a computer may be a very tricky one who has never seen or touched one. Keeping this view in mind, this training workshop/program is organized for five days w.e.f. 5/02/2018 to 9/02/2018 at IT department lab from 1.00 PM to 3.30 PM without hampering their regular classes. Total 75 six semester students of this college have actively participated in the said workshop.

Main issues dealt with in the training program are as basic knowledge about the basic parts and specifications of the computer, rules for handling parts of computers such as printer, scanner, CPU, UPS and installation of software and operating system in the computer and with a little knowledge of Microsoft word for word processing such as opening and closing of file, copy and paste etc. the workshop was presided over by the Dr. Pradeep Kr. Deepak, Principal-in-charge, A.M.B.S. Mahavidyalaya, Amarapur on the last day of the workshop.

  
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