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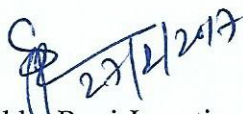
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### **A 5 Day Reports on Workshop on “Basic computing skills” by Department of IT**

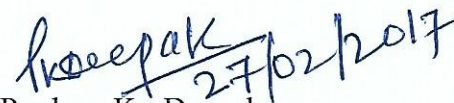
Computer literacy has become an integral part of our lives now a day. Computer literacy can empower in all walks of life to seek, evaluate, use and create information effectively to achieve their personal, social, occupational and educational goals.

Keeping this view in mind, Department of IT has taken initiative to organize such workshop program in the institution especially for six semester students to impart them about the practical knowledge of use and benefits of computers. The main goal of this literacy program is to capacitate our students enhancing basic computer knowledge so that they are ready for real life challenges in the field of technical life. Basically, this training workshop/program is organized for five days w.e.f. 6/02/2017 to 10/02/2017 at IT department lab from 1.00 PM to 3.00 PM without hampering their regular classes. Total 100 six semester students of this college have actively participated in the said workshop.

Starting a computer may be a very tricky one who has never seen or touched one. Main issues dealt with in the training program are as basic knowledge about the basic parts and specifications of the computer, rules for handling parts of computers such as printer, scanner, CPU, UPS and installation of software and operating system in the computer and with a little knowledge of Microsoft word for word processing such as opening and closing of file, copy and paste etc. . Certificate has been distributed to all the faculty members who successfully attend the said workshop and has presided over by the Dr. Pradeep Kr. Deepak, Principal-in-charge, A.M.B.S. Mahavidyalaya, Amarpur on the last day of the workshop.

  
27/2/2017

Smt. Shubha Rani Jamatia  
HOD-in-charge  
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27/02/2017

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